



USAID/Nepal will hold a pre proposal conference for the KISAN 2 project (RFP number SOL-367-15-000002) on November 14 from 13:00 to 16:30 at the Party Palace, in Maharajgunj, next to the US Embassy. Up to three people may attend from each pre-registered organization. For questions, please contact: [kathmanduOAA@usaid.gov](mailto:kathmanduOAA@usaid.gov). The agenda will be as follows:

<b>Time</b>	<b>Program</b>
13:00-13:30	Registration, Networking and Tea/Coffee
13:30-13:35	Welcome and opening remarks
13:35-13:45	FTF Overview
13:45-14:00	Preparation of Technical Proposal
14:00-14:15	KISAN 2 RFP information
14:15-14:30	Preparation of Price Proposal and Payment Schedule
14:30-14:40	Branding and Marking Strategy and Outreach and Communications Plan
14:40-14:50	Presentation on M&E requirement
14:50-15:00	Presentation on GESI consideration
15:00-15:10	Presentation on environmental compliance
15:10-15:20	Presentation on GIS requirement
15:20-15:25	Brief on proposal writing training
15:25-16:10	Question and Answer Session
16:10-16:15	Closing
16:15-16:30	Networking and Tea/Coffee